

## **1. Appendix A: Standard RTI Request Form**


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[Reference No.: .....]

# **APPLICATION FOR ACCESS TO INFORMATION UNDER THE RIGHT TO INFORMATION ACT, 2019 (ACT 989)**



1.	Name of Applicant:	Nellie Musa (state your name here)		
2.	Date:	17 July 2024 (write down the current date here)		
3.	Public Institution:	National Association of Journalists (name of organisation)		
4.	Date of Birth:	DD 06	MM June	YYYY 2000
5.	Type of Applicant:	Individual <input checked="" type="checkbox"/> Organization/Institution <input type="checkbox"/>		
6.	TIN Number	N/A		
7.	If Represented, Name of Representative:	N/A		
7 (a).	Capacity of Representative:	N/A		
8.	Type of Identification:	<input checked="" type="checkbox"/> National ID Card <input type="checkbox"/> Passport <input type="checkbox"/> Voter's ID <input type="checkbox"/> Driver's License		
8 (a).	Id. No.:	GHA-0065555-1 (write down the number on the ID card here)		
9.	Description of the Information being sought (specify the type and class of information including cover dates. Kindly fill multiple applications for multiple requests):  1. Total number of x-ray machines in Ghana 2. Total number of ultrasound machines in the Central Region 3. Total number of nuclear research reactors in Ghana			

10.	Manner of Access:	<input type="checkbox"/> Inspection of Information <input type="checkbox"/> <b>Copy of Information (tick the option)</b> <input type="checkbox"/> Viewing / Listen <input type="checkbox"/> Written Transcript <input type="checkbox"/> Translated (specify language) <input type="text"/>
10 (a).	Form of Access:	<input type="checkbox"/> <b>Hard copy</b> <input type="checkbox"/> Electronic copy <input type="checkbox"/> Braille
11.	Contact Details:	<input type="checkbox"/> Email Address <b>nellie.musa@hotmail.com</b> <input type="checkbox"/> Postal Address <b>P. O. Box 1 Kaneshie, Accra</b> <input type="checkbox"/> Tel: <b>0232 437 45 17</b>
12.	Applicant's signature/thumbprint:	
13.	Signature of Witness (where applicable) <i>"This request was read to the applicant in the language the applicant understands and the applicant appeared to have understood the content of the request."</i>	